

APPLICATION FOR BURIAL LICENCE OR BURIAL PERMIT & PLACEMENT OF ASHES INTO BURIAL PLOTS

Please Complete all relevant sections and sign and date form.

RESERVATION – Complete details in Section 1,2 & 5 **IMMEDIATE USE – Complete ALL Sections**

SECTION 1 – BURIAL LICENCE/ INTERMENT (BURIAL) DETAILS

New Burial Licence (Reservation) or New Burial Licence (Immediate Use and Open)
 Reserved Grave (1st Interment) or Existing Grave (2nd Interment) and Burial or Ashes into grave only

Cemetery: _____ Section: _____
 Grave type: _____ Row: _____ Allotment: _____
 Clergy/Celebrant (NA if New Burial Licence Reservation): _____
 Grave Digging Contractor (NA if New Burial Licence Reservation): _____

SECTION 2 – Applicant/Grantee

Full Name of Applicant: _____ Title: _____
 Address: _____
 Suburb/Town: _____ Postcode: _____
 Email: _____ Phone: _____
 Reservation for Self or Relationship to Deceased (Immediate Use): _____

SECTION 3 – Deceased Details (Immediate Use)

Full Name of Deceased: _____ Title: _____
 Last Residential Address: _____
 Suburb/Town: _____ Postcode: _____
 Male Female Occupation: _____
 Date of Birth: _____ Date of Death: _____ Date of Burial: _____ Time of Burial: _____ Age: _____

SECTION 4 – Funeral Director

Name: Breana Liu
 Address: PO Box 1033
 Suburb/Town: Hurstville B.C. NSW Postcode: 1481
 Email: manager@breanalui.com.au Phone: 1300 273 262 Fax: (02) 8078 0639

SECTION 5 - Signatures

I, the undersigned;
 Being the person registered as the Holder of the Burial Licence (Grantee) or in the case of a new grave the person to be registered as the holder of the Burial Licence (Grantee), or
 propose to use an existing Burial Licence in the absence of or acting on behalf of the person registered as the Holder of the Burial Licence;
 acknowledge that

- Approval is subject to agreement of Council's policy and procedures, which may be varied from time to time, without consultation
- Glass and alcohol should NOT be placed at memorials, and will be removed for the safety of others
- Monumental Graves – Application and approval by Council is required prior to construction of any monument. Monuments that do not meet Council requirements may be removed
- Lawn Beam Graves – Headstones are to be installed on the lawn beam. No other monument, souvenir or memorial is to be place on the grave area and may be removed
- Memorial plaques – May only be of type and design approved by Council
- In accordance with the Cemeteries Act 1986 and Cemeteries and Crematoria Act 2013, burial licences are granted for an initial period of 25 years. For more information on burial licenses please refer to Council's Cemeteries Policy available at www.wollondilly.nsw.gov.au

And state all the information supplied is true and correct.
 Signature (Applicant): _____ Date: _____

Privacy Statement: Any personal information provided by you on this form will be used by Wollondilly Shire Council or its agents to process this application. This information will be stored in Council's records management system. Some of the information set out in this form will become part of the public record which Council is required to keep pursuant to the Local Government Act. Furthermore, Council may be required to release some personal information pursuant to the Government Information (Public Access) Act 2009 or GIPA regulation.

QC 270 – Plot – Right of Burial, Immediate use, 1st Interment.	QC 284 Re-opening/2 nd interment, Existing grave.	QC 280 Non Resident fee	QC 272 Ashes interment into plot	Date:	Receipt:	Amount:	Cashier:
Cemetery use only							
Right of Burial		Plot		Grave reg:	Auth entry		Notifications:
Permit for Burial		Fees		Inter reg:	Trim entry		Burial reg: